

# Behaviour Code for Students in NSW Public Schools

Students participating in programs, events or activities conducted by Ultimo Operational Directorate will adhere to the Behaviour Code for Students in NSW Public Schools.

Prior to participation in a program, event or activity all students over 18 must sign an agreement acknowledging the Behaviour Code for Students and the student's willingness to comply with them. Students under 18 must have a parent or carer sign an agreement on the student's behalf.

Students need to:

- a) Comply with instructions given by teachers at all times. Attend every day required, unless they are legally excused, be punctual for the program, event or activity and be prepared to strive to achieve the highest standards of learning.
- b) Behave safely, considerately and responsibly, including when traveling to and from the program, event or activity.
- c) Show respect at all times for program, event or activity coordinators, teachers, other
- d) school staff, tutors, and helpers, including following rules specific to the program, event or activity
- e) Cooperate with, and treat other students and adults involved in a learning activity with courtesy and dignity.
- f) Resolve conflict respectfully, calmly and fairly.
- g) Maintain a neat appearance, including complying with the requirements of the program, event or activities uniform, dress or costume requirements.
- h) Respect property belonging to themselves, the venue and others.

Note: The department has a duty of care to all students, and provides a safe and secure learning environment for all of its students, including where the student is involved in an approved activity away from his or her school. Student behaviour that affects the safety of others, including but not limited to, any form of violence, harassment, bullying, intimidation or discrimination against anyone, will not be tolerated. Possession of weapons, illegal drugs, alcohol or tobacco will not be tolerated.

## **Consequences for breaches of the Behaviour Code for Students at a program, event or activity conducted by the Ultimo Operational Directorate.**

The Ultimo Operational Directorate, in consultation with the relevant school principal, may deal with any breaches of this code by imposing appropriate consequences which may include exclusion from the program, event or activity.

As a result of a breach of the Behaviour Code for Students, a student may face disciplinary action at his or her school. In cases of serious misbehaviour by a student, including but not limited to violence or possession of illegal drugs, this may result in suspension or expulsion.

# Ultimo Dance Festival 2018

## Behaviour Code for Students Parent/Carer Consent Form

Please complete all information (print)

Name of Student: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

School: \_\_\_\_\_ School Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Name of parent (in full): \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Parent's Work: \_\_\_\_\_ Mobile: \_\_\_\_\_

Other Contact Person (if parent/carers is unavailable): \_\_\_\_\_

Telephone: \_\_\_\_\_

### PARENT/CARER ACKNOWLEDGEMENT

I agree to my child's attendance to the Ultimo Dance Festival 2018 - Public Schools. I have read the Behaviour Code for Students and agree that my child will comply with Core Rules at all times whilst participating in the event.

I agree that my child may be excluded from further participation in this program, event or activity if these core rules of discipline are not adhered to by my child.

I agree that where my child is excluded from further participation in Ultimo Dance Festival, then the Department may, at its discretion, arrange for my child to be returned to his or her school or our home. Should a decision be made to return my child prior to the completion of Dance Festival Series, then I agree to pay for any additional travel expenses that the Department or its officers may incur.

I acknowledge that I have explained the Behaviour Code for Students to my child in relation to Dance Festival Series, and the consequences that may arise should he or she fail to comply with the Behaviour Code for Students.

Parent/Carer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / 2018

Please complete and return to your child's school.

## Medical Information Form

The information provided on \_\_\_\_\_ 2018 by the signatory is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about this student, who will be involved with activities relating to the "Ultimo Dance Festival " rehearsal and performance.

It will be used by officers of the NSW Department of Education to assist with planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child can not participate in this activity.

Provision of this information will significantly assist the organisers in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.

*Student Name:* \_\_\_\_\_ *Class:* \_\_\_\_\_

*Medicare Number:* \_\_\_\_\_

### Parent or caregiver contact details

*Name:* \_\_\_\_\_

*Address:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Home Phone:* \_\_\_\_\_ *Work:* \_\_\_\_\_ *Mobile:* \_\_\_\_\_

### Doctor contact details

*Name:* \_\_\_\_\_

*Address:* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Doctor's telephone:* 1. \_\_\_\_\_ 2. \_\_\_\_\_

\_\_\_\_\_

### Emergency contact(s) details (nominated by the parent or caregiver as alternate contact)

1. *Name:* \_\_\_\_\_ *Phone:* \_\_\_\_\_

2. *Name:* \_\_\_\_\_ *Phone:* \_\_\_\_\_



# Ultimo Dance Festival 2018

## Student Participation and Consent Deed

*Parents and carers and students over 18 must complete this form:*

**Student's Name:** \_\_\_\_\_ (the Participant)

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Parent Contact:** \_\_\_\_\_ (if different from above)

1. I give permission for the Participant (or, if over 18, I the Performer agree) to perform in the "Ultimo Dance Festival - Public Schools" to be held at Seymour Centre from 18 June to 29 June 2018 and to be involved in all related activities including:
  - a. rehearsals, performances and promotional activities for the "Ultimo Dance Festival - Public Schools".
  - b. the audio and or video recording for broadcasting and DVD reproduction of the Participant's performance in the "Ultimo Dance Festival Public Schools" and
  - c. publication of images and video recordings of the Participant's performance in the "Ultimo Dance Festival Public Schools"
2. I acknowledge that student travel to and from rehearsals and performances related to "Ultimo Dance Festival Public Schools" will be done with direct supervision from NSW Department of Education staff unless notified by the school.
3. I acknowledge that NSW DoE is to own, so far as the law permits, copyright in the "Ultimo Dance Festival Public Schools" production and hereby assign to NSW DoE on behalf of the Participant any existing or future copyright of the Participant in his/her performance.
4. I authorise any use of any audio or video recordings and still photographs associated with the production, for promotion of the "Ultimo Dance Festival Public Schools" the Ultimo Operational Directorate of the NSW Department of Education and Arts Education. I understand that this could include (but is not limited to) distribution of the Participants image on the NSW DoE website; The Arts Unit website, general exhibition; DVD production; television, print and electronic mainstream media and other associated promotional material.
5. I acknowledge that NSW DoE may not be able to give credit or acknowledgement to the Participant or the Participant's moral rights in his/her performance by name and consent to NSW DoE and any producer of audio or video recordings making such use of recordings as they see fit and that NSW DoE will not control recording, editing or dissemination of recordings.
6. I warrant and represent that:-
  - a. I am the parent or legal guardian of the Participant;
  - b. there are no restrictions that prevent the Participant from undertaking the performance; or any restrictions that prevent me from entering into this Participation and Consent Deed; and
  - c. the consent of no other person is required to enable the Participant to be involved with the "Ultimo Dance Festival Public Schools" as provided for in this Participation and Consent Deed.
7. I release and indemnify NSW DoE, its assignees, and licensees from and against any claims arising from any breach of the preceding warranty and the exercise of the rights granted by this Participation and Consent Deed.

**Signed:**

\_\_\_\_\_

Parent/Carer Name:

\_\_\_\_\_

Date:

\_\_\_\_\_

Parent/Carer Signature:

\_\_\_\_\_

Participant Name (if over 18)

\_\_\_\_\_

Date:

\_\_\_\_\_

Participant Signature

**Please complete and return to your child's school.**

# Ultimo Dance Festival

## Permission to Publish Form

Dear Parent/Caregiver

I am writing to request your permission for images of your child to be taken during Ultimo Operational Directorate activities for the Ultimo Dance Festival and for their publication. Images taken and the publication of these images will be for the purpose of sharing your child's experiences with other students, educating the wider school community, promoting the Ultimo Dance Festival, or promoting public education.

The communications in which your child's image may be published include but are not limited to:

- Public websites of the NSW Department of Education including The Arts Unit website and the NSW Department of Education intranet (staff only).
- NSW Department of Education publications including the Educational Services and The Arts Unit newsletter, annual report, promotional material or programs published in print and electronically including on the Department's websites.

Signing the attached form means you agree to the following:

- The Ultimo Operational Directorate is able to publish images of your child as many times as it requires in the ways mentioned above.
- Your child's photograph may be reproduced either in colour or in black and white.
- The department will not use your child's photograph for any purpose other than sharing his/her experiences with other students, education of the wider school community or for the general promotion of the Ultimo Dance Festival and public education.

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

Please complete the consent form and return it to your child's teacher. This consent, if signed, will remain effective until such time as you advise the department otherwise.

Kirsten Dickason  
**Dance Project Officer**

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### Permission to Publish

I give permission to the taking of images of my child during activities for the Ultimo Dance Festival and for these images to be published in print and electronic forms for the purpose of sharing his/her experiences with other students, educating the wider school community, promoting Ultimo Dance Festival, Ultimo Operational Directorate, or promoting public education. I will notify the department if I decide to withdraw this consent.

Student's Name: \_\_\_\_\_ Student's School Year: \_\_\_\_\_

Student's School \_\_\_\_\_

Name of Parent/Caregiver: \_\_\_\_\_

Signature of Parent/Caregiver: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 2018

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / 2018

**Please complete and return to your child's school.**